**To/**

**Human Resource Department,**

**Plan International Myanmar**

**Date: 14th June 2021**

**Subject : Application for the post of** “MER Coordinator\_ MU”

**Dear Sir/Madam,**

Regarding your vacancy announcement for **MER Coordinator**, I would like to apply for this postion. I am strongly interested in this position because I would like to contribute my efforts to the most vulnerable groups by improving their status. By doing these activities will reflect the organization as a part of achievement. I have many experiences in Health System Strengthening, partner organization strengthening including M&E system, and community development programs. And I have extensive computer programming and data analysis skills. So I am suitable person for this position. I expressed my detail experiences in the CV and please kindly find it for more information.

I got a Bachelor of Community Health degree from the University of Community Health (Magway). I studied public health-related subjects like community health,Research Methodlogy, Vital statistics and epidemiology.

My professional experiences, the overall responsibilities of **Senior Health Program Officer, Community Health Officer, Project Officer and Township Project Supervisor** included strengthening of database system, health system strengthening activities, and capacity building trainings for staffs. According to M&E familiar experiences, I believe I will contribute my skills and efforts for strengthening the organizational accountability and reporting by systematically Monitoring, Evaluation and documentation.

In conclusion, I would be grateful if you contact me for the further process of the interview. I heartily hope to work in your organization. Thanks in advance for your precious time and kind-hearted. I am looking forward to seeing you soon.

**With respects,**

**Chan Myae Linn** (applicant)